



# Mid- West New Mexico Community Action Program

239 Garfield Socorro, NM 87801  
(575) 835-0008 Fax (575) 835-9601

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Date: 01/08/19

To: ALL MWNM CAP Employees

Fr: Lindsey Lopez, Center Director- Socorro ECDC

Re: Job Announcement

As per agency Policies and Procedures; Section 3.  
Job Vacancy-Recruiting/Interviewing/Selection, Page 3.3

### 3.9 STAFF RECRUITMENT POSTING PROCEDURE:

#### *b. Programmatic Positions*

*When a vacancy occurs in a regular full-time or a regular part-time  
Programmatic position, the agency's local coordinator or agent  
Must follow procedures as listed:*

The Position will first be posted "in house" for a total of three (3) days.

#### **"In House" Job Announcement**

The MWNM CAP Socorro Early Childhood Development Center is now accepting applications for the following position:

**Bus Driver**  
**Classroom Coordinator**  
*Salary based on experience and education*

The position will be house at the Socorro Early Childhood Development Center.  
Job Description and applications may be obtained from the office.

**Closing postmark date and time: January 10, 2019 @ 2:00pm**

Any employee interested in applying for the position can submit job application with supporting documentation to:

**Socorro ECDC 239 Garfield Socorro, NM 87801**

Applications must be submitted on or before the closing date. If you have any questions, please feel free to contact the Early Childhood Development Center at 575-835-0008

The funding source for this position is from US DHHS